

U.S. Department
of Transportation
**United States
Coast Guard**



Commander
Twelfth Coast Guard District

Building 51-3
Government Island
Alameda, CA 94501
Staff Symbol: (oan)
(415) 437-3506

4001/5750
OCT 11 1984

Museum of Natural History
ATTN: Mr. Vernal L. Yadon, Director
165 Forest Avenue
Pacific Grove, California 93950

Dear Mr. Yadon:

I am writing you about the Crocker Bank Lighthouse Fund. Mr. Wayne Wheeler of my staff has had informal contact with your organization concerning the distribution of the fund.

The Department of Transportation (DOT) has determined that these funds may be disbursed only for the improvement or maintenance of property owned by the the U. S. Coast Guard and that federal procurement regulations must be followed. Within these guidelines I intend to disburse these funds to current licensees of our light stations. The basic guidelines are:

- a. Whenever possible materials should be purchased from the Federal Supply Schedule.
- b. If materials must be purchased commercially, any request over \$1,000.00 must be accompanied by at least three separate price quotations.
- c. Any labor over \$1,000.00 must also be competitively bid.
- d. Any request for materials or labor over \$2,000.00 must have specifications written by a qualified architect/engineer and processed by Invitation for Bid.

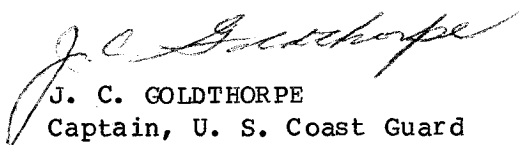
In addition to these DOT guidelines, we must honor those set forth by Crocker Bank. Their four conditions for the grant are:

- a. Repair of Lighthouse (meaning tower).
- b. Repair of Keepers Quarters (probably only historic quarters).
- c. Historical Markers (including interpretive displays).

d. General Maintenance of the Station and Grounds.

Please submit a prioritized list of your material needs in this matter so we may disburse these funds. A representative from my office will contact you and assist you in following the federal procurement regulations. I will also work closely with you in the disbursement of these funds.

Sincerely,



J. C. GOLDTHORPE
Captain, U. S. Coast Guard
Chief, Operations Division
By direction of the District Commander